

From:

To

The Director,  
NIANP, Bangalore.

**BILL**

Ref: NIANP Office order No. \_\_\_\_\_ dated \_\_\_\_\_

| Sl. No. | Particulars   | Amount    |
|---------|---|-----------|
| 1.      | Charges towards the service rendered / job undertaken as _____ on contract basis, for the month of _____, in accordance with the order cited above and the agreement thereon.<br><br>(Rupees _____) | Rs. _____ |

Signature.....

Name .....

Dated:.....

Project/Division /Section.....

**(TO BE SUBMITTED (IN DUPLICATE) THROUGH IN-CHARGE / CONTROLLING OFFICER)**

**Certified that :-**

1. The Bill has been verified and may be passed for payment.
2. The work has been carried out satisfactorily as per job chart.
3. The contractual worker was not on unauthorized absence from duty which attracts termination of contract.
4. The contractor has not carried out the work for \_\_\_\_\_ days during the billing period and proportionate amount may be deducted from the bill of service.
5. Necessary entries have been made in the concerned Register \_\_\_\_\_  
vide Page No. \_\_\_\_\_

Signature:

Name & Designation:

Division / Section: