

### A FRAMEWORK FOR TRANSPARENCY AUDIT

The RTI Act under section 4 provides a comprehensive framework for promoting openness in the functioning of the public authorities.

While Section 4(1) (a) provides a general guideline for record management, so that the information could be easily stored and retained, the sub-sections b,c and d of Section 4 relate to the organizational objects and functions. Sub-sections (b), (c) and (d) of Section 4 of the RTI Act and other related information can be grouped under six categories; namely, 1-organisation and function, 2- Budget and programmes, 3- Publicity and public interface, 4-E. governance, 5-Information as prescribed and 6. Information disclosed on own initiative.

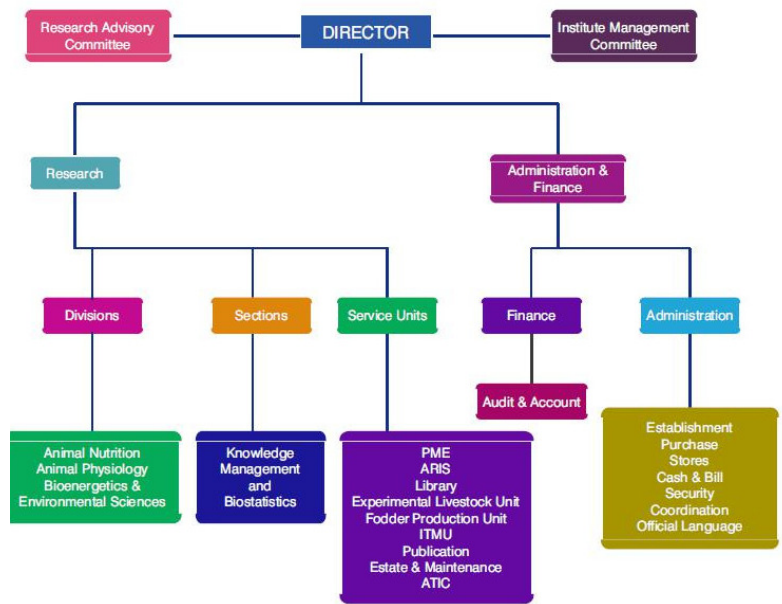
#### 1. Organisation and Function

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
1.1	Particulars of its organisation, functions and duties [Section 4(1)(b)(i)]	1.1.1 Name and address of the Organization <b>ICAR-National Institute of Animal Nutrition and Physiology, Adugodi, Bengaluru 560030</b>	Fully met
		1.1.2. Head of the organization <b>Director, ICAR-NIANP, Adugodi, Bengaluru</b>	Fully met
		1.1.3. Vision, Mission and Key objectives <b>Vision:</b> Productivity enhancement for profitable and sustain able livestock production. <b>Mission:</b> Improving production and reproductive efficiency in livestock	Fully met

	<p>through basic physiological and nutritional approaches.</p> <p><b>Key Objectives:-</b></p> <p>To achieve the mandate of the Institute the following broad objectives and programmes have been outlined:</p> <ul style="list-style-type: none"> <li>• To carry out quantitative and qualitative assessment of feed resources and to develop district-wise information system.</li> <li>• To enhance availability of nutrients through various approaches viz., strategic supplementation, biotechnological interventions and feed processing technologies.</li> <li>• To enhance reproductive efficiency of livestock through physiological and nutritional interventions.</li> <li>• To address the issues of feed quality and safety.</li> <li>• To develop strategies for validation of evolved technologies at user's level for production enhancement.</li> </ul>	
	<p>1.1.4. Function and duties</p> <p><b>The procedure followed in the decision making process, including channels of supervision and accountability</b></p> <ul style="list-style-type: none"> <li>- As per hierarchical line of control depicted in the organizational setup</li> <li>- By interaction with In-charges and staff.</li> <li>- By interaction with stake holders</li> </ul> <p><b>The norms set by it for discharge of its functions</b></p> <ul style="list-style-type: none"> <li>- As per hierarchical line of control depicted in the organizational setup</li> <li>- In-charges to oversee the activities of divisions/section</li> </ul>	<p><b>Fully met</b></p>

- AO, AF&AO to oversee the administrative and financial aspects.
- The rules, regulations, instruction manual and records, held by it or under its control or used by its employees for discharging its functions**
- For administrative functions rules of Central Government as amended time to time.
  - Central Civil Services (CCS) Rules
  - General Financial Rules (GFR)
  - ICAR guidelines

1.1.5. Organization Chart



Fully met

	<p>The matrix mode of management is adopted in the research activities which provides devolved responsibilities for effective implementation of multidisciplinary/ interdisciplinary programmes. For administrative purposes, the Institute has identified three research divisions and one section with strong support of central facilities and computerized administrative set up. Director is the Head of the Institute, supported by administrative and financial wings. To strengthen the local decision-making and research monitoring, Research Advisory Committee, Institute Management Committee, Institute Research Council and PME Cell play a vital role through periodical meetings.</p> <p><b>Institute programmes</b></p> <p>Prog.1 Deconstruction of ligno-cellulosic biomass for improving feed utilization (Flagship Programme 1)</p> <p>Prog.2 Biogeography of gut microbes in animals (Flagship Programme 2)</p> <p>Prog.3 Novel approaches for assessing and improving nutrient bioavailability, animal reproduction and productivity</p> <p>Prog. 4 Feed informatics, feed quality and safety and value addition</p> <p>Prog. 5 Climate change impact on livestock</p> <p>Prog. 6 Technology translation to connect discovery with application</p>	
	<p>1.1.6. Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt*</p> <p>The National Commission on Agriculture recommended the creation of the ICAR-National Institute of Animal Nutrition and Physiology (ICAR-NIANP) during 1976 to work on the fundamental and the basic principles involved in optimum nutrient utilization. Subsequently, realizing the national need for improvement of feed resources and their utilization by unravelling basic physiological and nutritional principles to improve</p>	<p><b>Fully met</b></p>

	animal productivity, the proposal for establishment of the institute was approved by the Planning Commission in the VIII five-year plan. The ICAR constituted a committee of experts in October 1992 to suggest location, structure, function and other related issues for establishment of the Institute. Consequently, the institute was established on 24 November 1995 as per the recommendations of the Stripe Review Committee.	
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**\* Genesis, inception, formation of the department and the HoDs from time to time as well as the committees /Commissions constituted from time to time have been dealt**

**Genesis, inception**

Realizing the pressing national need for improvement of feed resources and their optimum utilization by keeping in view the basic nutritional and physiological principles to improve animal productivity, the ICAR-National Institute of Animal Nutrition and Physiology was established at Bangalore on 24<sup>th</sup> November 1995 as per the recommendations of the expert committee appointed under the Chairmanship of Dr B.K. Soni, the then Deputy Director General, ICAR, New Delhi Vide letter No. 1-80/91 IA-I dated 23<sup>rd</sup> October 1992 at the Southern Regional Station (SRS) campus of 'National Dairy Research Institute'(NDRI), Bangalore by transferring the Animal Nutrition and Animal Physiology sections of Southern Regional Station of NDRI with men and material to initiate functioning of the Institute with a specific mission and mandate. About 50 acres of farm land of SRS, NDRI was transferred for setting up of the new Institute. Infrastructure was developed on this land and the Institute was shifted in August, 2003 to the newly constructed building from the temporary premises within a period of 7 years. Considering the objectives of establishing this new Institute, the research programs were reoriented more towards fundamental research areas of importance in animal nutrition and physiology. During the course of time, the Institute has made significant research achievement, in the niche areas of animal nutrition, animal physiology, biotechnology and molecular

biology and has been recognized as one of the centre of excellence in these areas.

### **Formation of the department and the HoDs**

After getting approved in XI<sup>th</sup> Plan EFC for formation of three divisions with HOD, the Council's approval has been received vide order NO. F. NIANP/QRT/2007-12/ATR-section/2-13-14 dated 28.09.2013. Accordingly, Animal Nutrition, Animal Physiology and Bioenergetics and Environmental Sciences divisions have been created.

The Economics, Statistics and Extension Section has been renamed as Knowledge Management and Biostatistics Section and functioning with specified objectives.

The Director is the head of the Institute supported by administrative and financial wings. To strengthen the local decision-making and research monitoring, 'Research Advisory Committee', 'Institute Management Committee' and 'Institute Research Council' play vital roles through periodical meetings with fruitful discussion in providing guidance.

### **Committees /Commissions constituted**

#### **Quinquennial Review Team (QRT)**

The activities of the ICAR-NIANP have been regularly (every 5 years) reviewed and reported by QRTs since the establishment of the Institute. The last QRT Review was held for the period April 2012 to March 2017 by the following QRT team and the report has been submitted to the ICAR.



भारतीय कृषि अनुसंधान परिषद  
Indian Council of Agricultural Research  
कृषि भवन, डॉ. राजेंद्र प्रसाद रोड, नई दिल्ली - 110001  
Krishi Bhavan, Dr. Rajendra Prasad Road, New Delhi-110001

DPS DY No. 53  
Date: 24/04/17

F.No. AS 29/1/17-IA-I

Dated : 11.4.2017

**OFFICE ORDER**

The Director General, ICAR has been pleased to constitute the Quinquennial Review Team (QRT) to review the work done by the NIANP, Bengaluru for the period from April, 2012 to March, 2017 with the following as its members :

- |   |                 |
|---|-----------------|
| 1. <b>Dr. M.P. Yadav</b> , Ex-Vice Chancellor, SVPUAT,<br>House No.365, Sector – 45, Gurgaon – 122003, Haryana.   | <b>Chairman</b> |
| 2. <b>Dr. K.K. Baruah</b> , Former Director, NRC on Yak<br>Central Apartment, 1-B, Barthakur Mill Road, Ulubari,<br>Guwahati -781007 (Assam) <a href="mailto:Baruahkk1@gmail.com">Baruahkk1@gmail.com</a> (Tel.09435551429) | <b>Member</b>   |
| 3. <b>Dr. N. Krishna</b> , Former Dean, Veterinary College,<br>A-5 No-408, Sanskruti Township, Pocharam, Korremal,<br>K.V. Rangareddy, Hyderabad – 500088, Telengana (Tel. 09494236264)                                     | <b>Member</b>   |
| 4. <b>Dr. Dinakar Raj</b> , Project Director<br>Translational Research Platform for Veterinary Biologicals,<br>CAHS, TANUVAS Madhavaram Milk Colony, Chennai -600051.   | <b>Member</b>   |
| 5. <b>Dr. J.S. Bhatia</b> , Former ADG(Edu.), ICAR,<br>Khalsa College of Veterinary and Animal Sciences,<br>Ram Tirath Road, Amritsar – 143001 (Punjab)   | <b>Member</b>   |
| 6. <b>Dr. V.H. Rao</b> , Prof.& Head, Vety. College, Tirupati,<br>5/306, S.D. Layout, Tirupati – 517501 (A.P) (Tel.09440274528)   | <b>Member</b>   |
| 7. <b>Dr. S.K. Agarwal</b> , former Director, CIRG<br>76 North City, Pilibhit Road, Bareilly – 243122<br><a href="mailto:skagarwalcirg@gmail.com">skagarwalcirg@gmail.com</a> (Tel.9359315393)                              | <b>Member</b>   |

✓ Dr. D.T. Pal, Principal Scientist, NIANP, Bengaluru will act as Secretary, QRT for NIANP, Bengaluru.

The TA/DA of the non-official members for attending the meeting of QRT will be borne by the institute from the plan budget as per TA/DA rules and guidelines of the QRT.

  
21/4/17  
(Rajan Gupta)  
Pr. Scientist(AN)

**Copy to :**

1. The Director, NIANP, Bengaluru with a request to intimate all the members of QRT mentioned above.
2. PPS to DDG(AS)
3. ADG(AN&P)
4. ASR-II/III Section may please see for further necessary action.
5. Guard file

Dr. D.T. Pal  
Pr. Scientist  
24/4/17

### **Research Advisory Committee (RAC)**

For overall development of the Institute, thereby bringing the Institute into forefront at national level, the RAC has played a very vital role by providing valuable guidance in carrying out the research work as per the mandate and objectives of the Institute besides overseeing implementation of QRT recommendations and directions of the SMD of the Council. The RAC also considered recommendations of the QRT and inputs from Animal Science Division of the Council while approving the research programmes and projects.

### **Research Advisory Committee year 2019-2022**

<b>Sl. No.</b>	<b>Name &amp; Address</b>	<b>Designation</b>
1.	Dr. K. Pradhan Former Vice Chancellor, Orissa University of Agriculture and Technology, C -24/HAG, Baramunda Housing Colony, Bhubaneswar, 751 003	Chairman
2.	Dr. K. K. Baruah Former Director, ICAR-NRC on Yak, Central apartment (B-1), Borthakur Mill Road, Ulubari, Guwhati - 781007, Assam	Member
3.	Dr. G. Dhinakar Raj Director, Translational Research Platform for Veterinary Biologicals, Madhavaram Milk Colony, Chennai- 600051	Member
4.	Dr. R. C. Upadhyay Former Head, Animal Physiology Division, House No. 1008, Sector - 9, Urban Estate, Karnal - 132001	Member



5.	Dr. G. Gopal Reddy Vice President, Lexington Enterprises Pvt, Ltd., 20, NTI Saphthagiri, Layout, 1 <sup>st</sup> corss End, 10 <sup>th</sup> Man, After Venkateshwara Temple, Opp. Veeresh Gas Agency, NagashettyHalli, Bengaluru - 5600094	Member
6.	The Assistant Director General (AN & P) Indian Council of Agri. Research, KrishiBhavan, New Delhi-110 001.	Member
7.	Dr. Raghavendra Bhatta Director, ICAR-NIANP, Adugodi, Bengaluru- 560030	Member
8.	Dr. D. T. Pal Principal Scientist, ICAR-NIANP, Bengaluru	Member Secretary

### **Institute Management Committee (IMC)**

The Institute Management Committee under the Chairmanship of the Director of the Institute. The IMC has played a significant role in shaping the growth and development of the Institute and has very judiciously exercised the administrative and financial powers vested in it in addressing the various administrative and financial issues smoothly. The IMC has helped in planning, prioritizing and reviewing the various infrastructural and developmental activities. The IMC also looked into the budgetary allocation and its proper utilization by the Institute in time.

### **Recent Institute Management Committee (IMC)**

<b>Sl No</b>	<b>Name and Address</b>	<b>Designation</b>
1.	Dr.Raghavendra Bhatta, Director, ICAR-NIANP, Bengaluru.	Chairman
2.	Dr. M.T. Manjunath, Director, Department of Animal Husbandry and Veterinary Services, Government of Karnataka, V Floor, Vishveswaraiah Mini Tower, Dr. B.R. Ambedkar Veedhi, Bengaluru – 560 001.	Member

3.	Dr.Chandre Gowda, Director, ICAR-Agricultural Technology Application Research Institute, MRS, H.A. Farm Post, Hebbal, Bengaluru – 560 024.	Member
4.	Dr. R. V. Prasad, Dean, Veterinary College, Karnataka, Veterinary Animal and Fisheries Sciences University (KVAFSU), Hebbal, Bengaluru – 560 024.	Member
5.	The Dean, College of Veterinary and Animal Services, TANUVAS, Chennai.	Member
6.	Shri. S. Krishnareddy, EttakodLakkurHobli, MalurTaluk, Kolar District, Karnataka – 561 130.	Member
7.	Shri. R.H. Gopal, 4-176 B, Vinayaga Nagar, Nagarajapuram, Vasanthapuram Post. Trichy Road, Namakkal – 637 001. Mobile no. 9443362129	Member
8.	Dr. P.K. Dixit, Principal Scientist, SRS of NDRI, Adugodi, Bengaluru – 560 030.	Member
9.	Dr.Rajendra Hegde, Principal Scientist, Agronomy and Head, ICAR-National Bureau of Soil Survey and Land Use Planning (NBSSLUP), P.B. No. 2487, Hebbal, Agricultural Farm,PO. Bengaluru – 560 024.	Member
10.	Dr. A.T. Sadashiva, Principal Scientist & Head, Indian Institute of Horticultural Research, Hessarghatta Lake Post, Hessarghatta, Bengaluru – 560 089.	Member
11.	Chief Finance & Accounts officer, IIHR, Bangalore	Member
12.	Mrs. S. Shashikala, Administrative Officer, ICAR-NIANP, Adugodi, Bengaluru – 560 030.	Member Secretary
13.	Mrs.Sheeja P.P. AF&AO, ICAR-NIANP, Adugodi, Bengaluru – 560 030.	Special Invitee

### **Institute Research Committee (IRC)**

The IRC functioned under the Chairmanship of the Director of the Institute to review the research output and to consider new project proposals including externally funded projects. While the progress of the ongoing projects and new project proposals were reviewed in depth during the annual meetings, midcourse corrections and modifications were also carried out during the mid-term meetings.

### **Institute Grievance Cell for Women (IGCW)**

In accordance with the GOI/Council's guidelines issued from time to time, the Complaints Committee / Women's Cell of the Institute are constituted/reconstituted. It has four members from within the Institute out of which two are male members. The Cell caters to women's issues and grievances hold meetings at regular intervals.

### **Public Information Office (PIO)**

The Public Information Office (PIO) acts as a 'Liaison Officer' between the Institute and the public, catering to the needs of the public on matters of public interest regarding the achievements made and services that can be made available to the public.

### **Right to Information (RTI) Cell**

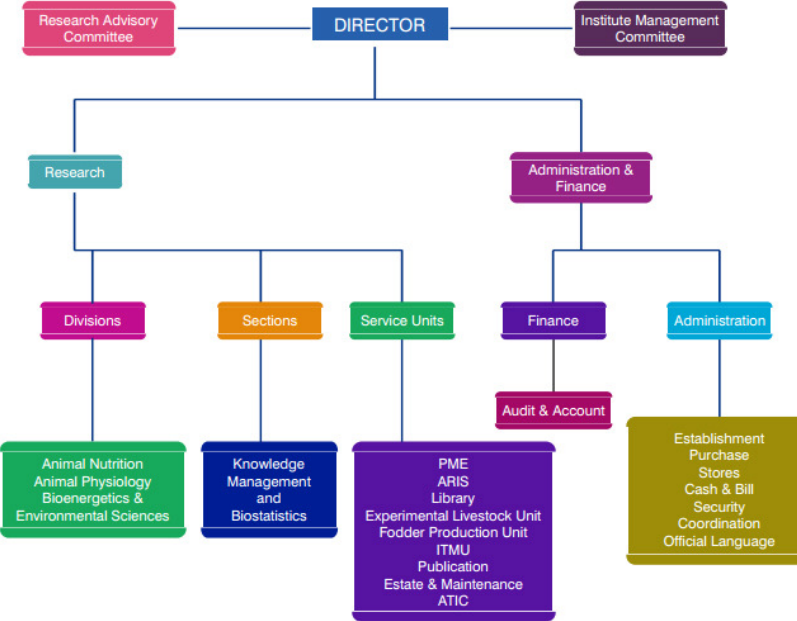
The Institute has a RTI Cell to reply to the queries received by maintaining transparency to provide the right information.

### **Citizen's Charter Service**

The Institute is maintaining the 'Citizen's Charter Services' on Livestock Advisory, Employees' Grievances and Analytical Services to help the stakeholders besides the information is being regularly transmitted to the Council.

### **Institute Joint Staff Council (IJSC)**

The 'Institute Joint Staff Council' (IJSC) consists of members representing non- technical staff and official members. The 'Staff Council' meetings are held regularly under the Chairmanship of the Director and the issues brought to the Council's attention are being sorted out.

1.2	Power and duties of its officers and employees [Section 4(1) (b)(ii)]	<p>1.2.1. Powers and duties of officers (administrative, financial and judicial)</p> <p>1.2.2. Power and duties of other employees</p> <p>1.2.3. Rules/ orders under which powers and duty are derived and</p> <p>1.2.4. Exercised</p> <p>1.2.5. Work allocation</p>	<b>Fully met</b> (See below in Tabulated form)
		<p>1.2 Power and duties of its officers and employees [Section 4(1) (b)(ii)]</p>  <pre> graph TD     Director[DIRECTOR] --- RAC[Research Advisory Committee]     Director --- IMC[Institute Management Committee]     Director --- Research[Research]     Director --- AdminFin[Administration &amp; Finance]     Research --- Divisions[Divisions]     Research --- Sections[Sections]     Research --- ServiceUnits[Service Units]     AdminFin --- Finance[Finance]     AdminFin --- Administration[Administration]     Divisions --- DivisionsList["Animal Nutrition Animal Physiology Bioenergetics &amp; Environmental Sciences"]     Sections --- SectionsList["Knowledge Management and Biostatistics"]     ServiceUnits --- ServiceUnitsList["PME ARIS Library Experimental Livestock Unit Fodder Production Unit ITMU Publication Estate &amp; Maintenance ATIC"]     Finance --- Audit[Audit &amp; Account]     Administration --- AdministrationList["Establishment Purchase Stores Cash &amp; Bill Security Coordination Official Language"] </pre>	

**Statement of the categories of documents that are held by it or under its control**

<b>Sl. No.</b>	<b>Document Title</b>	<b>Description</b>	<b>Responsibility</b>	<b>Periodicity of preservation</b>
1.	Research proposals (Concept note and RPP-I)	Details of proposed research project	I/c PME	As per Record Retention Schedule.
2.	Research progress reports (RPP-II)	Details of the progress of research project	I/c PME	-do-
3.	Project completion report (RPP-III)	Details of the completed project	I/c PME	-do-
4.	Publications from research	Published research findings	I/c PME	-do-
5.	Annual report	Detailed activities of the institute	I/c Publication	-do-
6.	Results frame work document (RFD)	Description and success indicators of various activities of the institute	Nodal officer RFD	-do-
7.	RAC agenda and proceedings	Agenda for RAC meetings and the committee recommendations	Member secretary, RAC	-do-
8.	IMC agenda and proceedings	Agenda for IMC meetings and the committee recommendations	Member secretary, IMC	-do-
9.	IRC proceedings	Recommendations of the committee	Member secretary, IRC	-do-
10.	Contract research project documents	Scope of the contract research	I/c ITMU	-do-
11.	Consultancy project documents	and consultancy projects	I/c CPC	-do-
12.	MoU	MoU for contract research, consultancy and technology transfer	I/c ITMU	-do-
13.	Invoices for analytical services	Estimated charge for analytical services	I/c ITMU	-do-
14.	Training proposals	Details of the proposed training programme	I/c HRD	-do-

15.	Training manual	Details of the training content	I/c HRD	-do-
16.	Recommendation of the store purchase committee	Decision of SPC for proposed purchases	AO	-do-
17.	Store records	Inventory of the procured goods, asset register	AO, I/c Store	-do-
18.	Purchase files	Invited bids, technical selection committee comments, purchase contracts, installation reports and bills	AO	-do-
19.	Office orders	Appointments, promotion, procurement, financial sanction	AO	-do-
20.	Service record	Details of officers/staffs	AO	-do-
21.	Forms	EL, Medical, LTC, GPF, Tender, Imprest, ACB, Joining report, Store requisition, bill settlement etc.	AO	-do-
22.	As and when requests or applications comes as per RTI Act.	Required information get collected from the concerned section etc; and send to the applicant with the approval of the CA.	PIO	-do-

1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]	1.3.1. Process of decision making Identify key decision making points	<b>Fully met</b>
		<ul style="list-style-type: none"> <li>- <i>As per hierarchical line of control depicted in the organizational setup</i></li> <li>- <i>By interaction with In-charges and staff.</i></li> <li>- <i>By interaction with stake holders</i></li> </ul>	
		1.3.2. Final decision making authority	<b>Fully met</b>
		<p><i>Competent Authority (Director), ICAR-NIANP, Bengaluru.</i></p>	
		1.3.3. Related provisions, acts, rules etc.	<b>Fully met</b>
	<ul style="list-style-type: none"> <li>- <i>For administrative functions rules of Central Government as amended from time to time.</i></li> <li>- <i>Central Civil Services (CCS) Rules</i></li> <li>- <i>General Financial Rules (GFR)</i></li> <li>- <i>ICAR guidelines and circulars available at ICAR.org.in</i></li> </ul>		
	1.3.4. Time limit for taking a decisions, if any	<b>Fully met</b>	
	<i>Depending on the urgency of the work decisions will be taken.</i>		
	1.3.5. Channel of supervision and accountability	<b>Fully met</b>	

		Concerned In-charges will supervise the work		
1.4	Norms for discharge of functions [Section 4(1)(b)(iv)]	1.4.1. Nature of functions/ services offered <i>Please see Below attached Table</i>		<b>Fully met</b>
		1.4.2. Norms/ standards for functions/ service delivery  The samples to be submitted with requisite testing charges to the Institute		<b>Fully met</b>
		1.4.3. Process by which these services can be accessed <i>Request letter along with samples to I/c Sample Analysis Services or to Director, ICAR-NIANP</i>		<b>Fully met</b>
		1.4.4. Time-limit for achieving the targets  <i>30 Days</i>		<b>Fully met</b>
		1.4.5. Process of redress of grievances <i>Grievance cell of the Institute</i>		<b>Fully met</b>
		1.4 Norms for discharging of functions [Section 4(1)(b)(iv)]		
		1.4.1	Nature of functions/services offered	Technology Commercialization Analytical Services Livestock advisory services
		1.4.2	Norms/standards for functions/service delivery	The identified officers for providing these services are displayed in the Institute under citizen charter
		1.4.3	Process by which these services can be assessed	The services can be availed by any Indian citizen by sending a request to Director NIANP



		1.4.4	Time limit for achieving the targets	Technology Commercialization 120 Days Analytical Services 30 Days Livestock advisory services. 7 Days	
		1.4.5	Process of redress of grievances	The Grievances can be sent to the Administrative Officer, NIANP (For Administrative matters) and to Dr. PSP Gupta, Principal Scientist (for Technical Matters). Timeline: Acknowledgment of the Complaint - 5 working days  Redressal of the complaint: 30 Days	

<b>Sl</b>	<b>Service Offered</b>	<b>Rate within country</b>
1	<b>Proximate analysis of feed and fodders</b> (Moisture, Crude Protein, Ether Extract, Crude Fiber, Ash and Insoluble ash)	Rs 1800.00/sample (Rs 360.00/parameter/sample)
2.	<b>Fiber Fractions</b> (NDF, ADF & Lignin)	Rs 1200.00/sample (Rs 400.00/parameter/sample)
3	<b>Proximate analysis as in Sl No. 1</b> (without CF) <b>with NDF, ADF &amp; Lignin</b>	Rs 2700.00/sample
4	<b>Estimation of minerals</b> (Calcium, Phosphorus, Magnesium, Zinc, Copper, Iron, Chromium, Sulphur , Manganese, Potassium, Cobalt , Boron ,Selenium , Nickel, Sodium, Molybdenum, Lead, Arsenic, Cadmium)	Rs.500/element/sample Upto 5 elements Rs 2500.00/sample

	and Mercury)	7-10 elements Rs 3500.00/sample 12-20 elements Rs 4500.00/sample
5	<b>Estimation of Metabolizable energy by In-vitro gas production technique</b>	Rs 7500/sample
6	<b>Estimation of aflatoxins (B1, B2, G1 and G2)</b>	Rs.2500/sample
7	<b>Estimation of hormones</b> (i) Estradiol (ii) Progesterone (iii) Testosterone (iv) Cortisol (v) IGF1 (vi) Androstenedione (vii) Total T3 or T4 (viii) Free T3 or T4 (ix) FSH or LH*	per 100 tubes or part of thereof (i) Rs.14670/- (ii) Rs.11800/- (iii) Rs.11975/- (iv) Rs.7970/- (v) Rs.19700/- (vi) Rs.32070/- (vii) Rs.5790/- (viii) Rs.6370/- (ix) Rs.26860/-
8	<b>Fluorine, Nitrate and Iodine</b>	Upto 10 samples Rs 350.00/sample 11 samples & above Rs 300.00/ sample (For all or any parameter)
9	<b>Estimation of Urea</b>	Rs 500/sample
10	<b>Microbial tests including total microbial count and fungal count</b>	Upto 5 samples Rs 300/sample 5 or more samples Rs 250 extra for every additional sample
11	<b>Probiotic organism count (aerobic bacteria/yeast)</b>	Rs 700/sample/organism
12	<b>Anaerobic count</b>	Rs 1000/sample/organism
13	<b>Analysis of Fatty acids by Gas Chromatography</b>	Rs. 2500/sample
14	<b>Analysis of Volatile Fatty Acid in Rumen Liquor</b>	Rs.1000/sample (Minimum 5 samples or multiples thereof)

\* LH and FSH the kit needs to be procured and provided by the service seeker (per 500 tubes or part of thereof) : Please Note: The rates are exclusive of GST.

1.5	Rules, regulations, instructions	1.5.1. Title and nature of the record/ manual /instruction. The title and nature of the record /manual /instructions will be available with the concerned in-charges of sections / divisions and	<b>Fully met</b>
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	manual and records for discharging functions [Section 4(1)(b)(v)]	the instructions of the Council i.e. ICAR headquarters will be followed.	
		1.5.2. List of Rules, regulations, instructions manuals and records. – For administrative functions rules of Central Government as amended time to time. – Central Civil Services (CCS) Rules – General Financial Rules (GFR) – ICAR guidelines, DARE rules and regulations – ICAR Establishment and Administrative Manual available at <a href="https://icar.org.in/node/5877">https://icar.org.in/node/5877</a>	<b>Fully met</b>
		1.5.3. Acts/ Rules manuals etc.	
		1.5.4. Transfer policy and transfer orders <i>The acts / rules manuals etc and the transfer policy and transfer orders of the Indian Council of Agricultural Research, New Delhi are being followed</i>  <ul style="list-style-type: none"> <li>• Rules, regulations, instruction manual and records, held by it or under its control or used by its employees for discharging its functions.</li> <li>• Rules and Regulations framed by ICAR in accordance with the orders issued from the different Ministries from time to time.</li> </ul>	<b>Fully met</b>
1.6	Categories of documents held by the authority under its control [Section	1.6.1. Categories of documents <b>Please see Below Table</b>	<b>Fully met</b>
		1.6.2. Custodian of documents/categories  <b>Please see below table</b>  <b>Categories of documents that are held by it or under its control</b>	<b>Fully met</b>

	4(1)(b) (vi)]	<b>[(Section 4(1) (b) (vi)]</b> The retention of documents categorized into 3 groups i.e. A, B and C.	
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Sl. No.	Document Title	Description	Responsibility	Periodicity of preservation
1.	Research proposals (Concept note and RPP-I)	Details of proposed research project	I/c PME	As per Record Retention Schedule.
2.	Research progress reports (RPP-II)	Details of the progress of research project	I/c PME	-do-
3.	Project completion report (RPP-III)	Details of the completed project	I/c PME	-do-
4.	Publications from research	Published research findings	I/c PME	-do-
5.	Annual report	Detailed activities of the institute	I/c Publication	-do-
6.	Results frame work document (RFD)	Description and success indicators of various activities of the institute	Nodal officer RFD	-do-
7.	RAC agenda and proceedings	Agenda for RAC meetings and the committee recommendations	Member secretary, RAC	-do-
8.	IMC agenda and proceedings	Agenda for IMC meetings and the committee recommendations	Member secretary, IMC	-do-
9.	IRC proceedings	Recommendations of the committee	Member secretary, IRC	-do-
10.	Contract research project documents	Scope of the contract research	I/c ITMU	-do-
11.	Consultancy project documents	and consultancy projects	I/c CPC	-do-
12.	MoU	MoU for contract research, consultancy and technology transfer	I/c ITMU	-do-

1.7	Boards, Councils, Committees and other	1.7.1. Name of Boards, Council, Committee etc.	<b>Fully met (Please see below table)</b>
		1.7.2. Composition	<b>Fully met (Please see below table)</b>

Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]	1.7.3. Dates from which constituted	<b>Fully met (Please see below table)</b>
	1.7.4. Term/ Tenure	<b>Fully met (Please see below table)</b>
	1.7.5. Powers and functions	<b>Fully met (Please see below table)</b>
	1.7.6. Whether their meetings are open to the public?	No
	1.7.7. Whether the minutes of the meetings are open to the public?	No
	1.7.8. Place where the minutes if open to the public are available?	NA
	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b) (viii)]  All the Committee proceedings are kept in concerned sections and actions taken.	

**(a) RAC and IRC for monitoring research, training and extension activities in the institute**

**The Institute has a Research Advisory Committee (RAC) comprising of following eminent professionals in animal nutrition and physiology for guiding the institute research activities. The committee also comprises of public representative to guide on basic issues at farm-gate level.**

**Research Advisory Committee (RAC)**

For overall development of the Institute, thereby bringing the Institute into forefront at national level, the RAC has played a very vital role by providing valuable guidance in carrying out the research work as per the mandate and objectives of the Institute besides overseeing implementation of QRT recommendations and directions of the SMD of the Council. The RAC also considered recommendations of the QRT and inputs from Animal Science Division of the Council while approving the research programmes and projects.

### Research Advisory Committee year 2019-2022

Sl. No.	Name & Address	Designation
1.	Dr. K. Pradhan Former Vice Chancellor, Orissa University of Agriculture and Technology, C -24/HAG, Baramunda Housing Colony, Bhubaneshwar, 751 003	Chairman
2.	Dr. K. K. Baruah Former Director, ICAR-NRC on Yak, Central Apartment (B-1), Borthakur Mill Road, Ulubari, Guwhati – 781007, Assam	Member
3.	Dr. G. Dhinakar Raj Director, Translational Research Platform for Veterinary Biologicals, Madhavaram Milk Colony, Chennai- 600051	Member
4.	Dr. R. C. Upadhyay Former Head, Animal Physiology Division, House No. 1008, Sector – 9, Urban Estate, Karnal – 132001	Member
5.	Dr. G. Gopal Reddy Vice President, Lexington Enterprises Pvt, Ltd., 20, NTI Sapthagiri, Layout, 1 <sup>st</sup> corss End, 10 <sup>th</sup> Man, After Venkateshwara Temple, Opp. Veeresh Gas Agency, NagashettyHalli, Bengaluru - 5600094	Member
6.	The Assistant Director General (AN & P) Indian Council of Agri. Research, Krishi Bhavan, New Delhi-110 001.	Member

7.	Dr. Raghavendra Bhatta Director, ICAR-NIANP, Adugodi, Bengaluru- 560030	Member
8.	Dr. D. T. Pal Principal Scientist, ICAR-NIANP, Bengaluru	Member Secretary

### **Institute Management committee**

The functions of the Institute are monitored by Institute Management Committee (IMC) comprising the following members drawn from the state government, universities and representatives from farming community. In addition to public representative members also persons from industry, scientists of eminence and from line departments are involved in the decision making process of the institute.

### **Institute Management Committee (IMC)**

The Institute Management Committee under the Chairmanship of the Director of the Institute. The IMC has played a significant role in shaping the growth and development of the Institute and has very judiciously exercised the administrative and financial powers vested in it in addressing the various administrative and financial issues smoothly. The IMC has helped in planning, prioritizing and reviewing the various infrastructural and developmental activities. The IMC also looked into the budgetary allocation and its proper utilization by the Institute in time.

### Recent Institute Management Committee (IMC)

Sl No.	Name and Address	Designation
1.	Dr.RaghavendraBhatta, Director, ICAR-NIANP, Bengaluru.	Chairman
2.	Dr. M.T. Manjunath, Director, Department of Animal Husbandry and Veterinary Services, Government of Karnataka, V Floor, Vishveswaraiah Mini Tower, Dr. B.R. Ambedkar Veedhi, Bengaluru – 560 001.	Member
3.	Dr.Chandre Gowda, Director, ICAR-Agricultural Technology Application Research Institute, MRS, H.A. Farm Post, Hebbal, Bengaluru – 560 024.	Member
4.	Dr. R. V. Prasad, Dean, Veterinary College, Karnataka, Veterinary Animal and Fisheries Sciences University (KVAFSU), Hebbal, Bengaluru – 560 024.	Member
5.	The Dean, College of Veterinary and Animal Services, TANUVAS, Chennai.	Member
6.	Shri. S. Krishnareddy, EttakodLakkurHobli, MalurTaluk, Kolar District, Karnataka – 561 130.	Member
7.	Shri. R.H. Gopal, 4-176 B, Vinayaga Nagar, Nagarajapuram, Vasanthapuram Post. Trichy Road, Namakkal – 637 001. Mobile no. 9443362129	Member
8.	Dr. P.K. Dixit, Principal Scientist, SRS of NDRI, Adugodi, Bengaluru – 560 030.	Member
9.	Dr. Rajendra Hegde, Principal Scientist, Agronomy and Head, ICAR-National Bureau of Soil Survey and Land Use Planning (NBSSLUP), P.B. No. 2487, Hebbal, Agricultural Farm,PO. Bengaluru – 560 024.	Member
10.	Dr. A.T. Sadashiva, Principal Scientist & Head, Indian Institute of Horticultural Research, Hessarghatta Lake Post, Hessarghatta, Bengaluru – 560 089.	Member



11.	Chief Finance & Accounts officer, IIHR, Bangalore	Member
12.	Mrs. S. Shashikala, Administrative Officer, ICAR-NIANP, Adugodi, Bengaluru - 560 030.	Member Secretary
13.	Mrs. Sheeja P.P. AF&AO, ICAR-NIANP, Adugodi, Bengaluru - 560 030.	Special Invitee

### **Institute Research Committee (IRC)**

The IRC functioned under the Chairmanship of the Director of the Institute to review the research output and to consider new project proposals including externally funded projects. While the progress of the ongoing projects and new project proposals were reviewed in depth during the annual meetings, midcourse corrections and modifications were also carried out during the mid-term meetings.

The Institute Research Council (IRC) is comprised of the Director as the chairman and all the scientist as members to promote effective professional interaction and held periodically to approve projects and review the progress.

**A statement of the board, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public.**

- **Details of such meetings are available in the annual reports of the institute and in the proceedings maintained with I/c PME.**

1.8	Directory of officers and employees [Section 4(1) (b) (ix)]	1.8.1. Name and designation	<b>Fully met (Please see below table)</b>
		1.8.2. Telephone , fax and email ID	<b>Fully met</b>

Dr. Raghavendra Bhatta, Director, ICAR-NIANP, Adugodi, Bengaluru – 560 030.

Telephone, fax and e-mail ID: 080-25711303; 080-25711420; [directornianp@gmail.com](mailto:directornianp@gmail.com)

Smt. S. Shashikala, Administrative Officer, ICAR-NIANP, Adugodi, Bengaluru – 560 030

Telephone, fax and e-mail ID: 080-25702569; 080-25711420; [aonianp@gmail.com](mailto:aonianp@gmail.com)

List of Scientific, Technical, Administrative and Supporting staff is available on the website and the annual report of the Institute. Contact Details of the respective employees are available on the website.

Director, ICAR-National Institute of Animal Nutrition and Physiology, Hosur main Road, Adugodi, Bengaluru, Karnataka – 560030.

Phone numbers: 080-25711303 /304 /164, 25702539 /46; Fax: 080-25711420

<b>Sl. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Extension numbers</b>
1.	Dr. Raghavendra Bhatta	Director	401
2.	Dr. S.B.N. Rao	Principal Scientist	311
3.	Dr. A.V. Elangovan	Principal Scientist	235
4.	Dr. J.R. Ippala	Principal Scientist	216
5.	Dr. M. Chandrasekharaiah	Principal Scientist	314
6.	Dr. A.K. Samanta	Principal Scientist	313
7.	Dr. P.S.P. Gupta	Principal Scientist	213
8.	Dr. S. Anandan	Principal Scientist	303
9.	Dr. N.K.S. Gowda	Principal Scientist	317

10.	Dr. K.S. Roy	Principal Scientist	236
11.	Dr. S. Mondal	Principal Scientist	209
12.	Dr. S.C. Roy	Principal Scientist	210
13.	Dr. D.T. Pal	Principal Scientist	319
14.	Dr. K. Giridhar	Principal Scientist	318
15.	Dr. Sumanta Nandi	Principal Scientist	214
16.	Dr. G. Ravikiran	Principal Scientist	229
17.	Dr. Jyotirmoy Ghosh	Principal Scientist	217
18.	Dr. I.C.G. David	Principal Scientist	209
19.	Dr. S. Selvaraju	National Fellow	215
20.	Dr. Arindam Dhali	Principal Scientist	323
21.	Dr. D. Rajendran	Principal Scientist	306
22.	Dr. (Mrs.) R. Umaya Suganthi	Principal Scientist	232
23.	Dr. Pradeep Kumar Malik	Senior Scientist	230
24.	Dr. Nira Manik Soren	Senior Scientist	489
25.	Dr. Veerasamy Sejian	Senior Scientist	211
26.	Dr. Ashish Mishra	Senior Scientist	214
27.	Dr. A. Arangasamy	Senior Scientist	220
28.	Dr. (Mrs.) Anjumoni Mech	Senior Scientist	228
29.	Dr. (Mrs.) G. Letha Devi	Senior Scientist	297
30.	Dr. Atul P. Kolte	Scientist	330
31.	Dr. Soumitra Jash	Scientist	297
32.	Shri. Chandrappa T.	Scientist	297
33.	Dr. Bagath. M.	Senior Scientist	326
34.	Dr. G. Krishnan	Senior Scientist	211
35.	Dr. Devaraj C.	Scientist	328
36.	Dr. Binsila B. Krishnan	Scientist	220

**TECHNICAL STAFF**

<b>Sl. No</b>	<b>Name</b>	<b>Designation</b>	<b>Extension numbers</b>
1.	Shri. V. Ramesh	Assistant Chief Technical Officer (T-7/8)	451
2.	Dr. Awachat Vaibhav Bhagwan	Assistant Chief Technical Officer (T-7/8)	290
3.	Shri. Veeranna R. Kadakol	Senior Technical Assistant (T-4)	493
4.	Shri. D.R. Govinda	Senior Technical Assistant (T-4)	451
5.	Smt. Maya G.	Technical Assistant (T-3)	234
6.	Shri. Kamalesh K.M.	Technical Assistant (T-3)	451
7.	Ms. Vijayalakshmi Y C	Technical Assistant (T-3)	417
8.	Mrs. K. Bharathi	Technical Assistant (T-3)	300
9.	Shri. Shivarama M.	Senior Technician (T-2)	451

**ADMINISTRATIVE STAFF**

<b>Sl. No</b>	<b>Name</b>	<b>Designation</b>	<b>Extension numbers</b>
1.	Smt. S. Shashikala	Administrative Officer	412
2.	Shri. S.R. Sreenivasa	Assistant Administrative Officer	411
3.	Smt. Sheeja. P.P.	Assistant Finance and Accounts Officer	413
5.	Shri. Ajayan P.	Private Secretary (on deputation)	402
6.	Shri. R. Suresh Babu	Assistant	452
7.	Smt. J.V. Jyothi	Assistant	415
8.	Smt. Mridula M.P.	Assistant	416
9.	Smt. Geetha B.	Assistant	418

		<table border="1"> <tr> <td>10.</td> <td>Smt. Prema Nagaraju</td> <td>Upper Division Clerk</td> <td>416</td> </tr> <tr> <td>11.</td> <td>Shri. Lakshman Gowda</td> <td>Lower Division Clerk</td> <td>410</td> </tr> <tr> <td>12.</td> <td>Shri. Anantha Murthy</td> <td>Lower Division Clerk</td> <td>419</td> </tr> </table> <p style="text-align: center;"><b><u>SKILLED SUPPORTING STAFF</u></b></p> <table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Name</th> <th>Designation</th> <th>Extension numbers</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Shri. K. Narayana</td> <td>Skilled Supporting Staff</td> <td>290</td> </tr> <tr> <td>2.</td> <td>Smt. S. Jhansi Lakshmi</td> <td>Skilled Supporting Staff</td> <td>200</td> </tr> </tbody> </table>	10.	Smt. Prema Nagaraju	Upper Division Clerk	416	11.	Shri. Lakshman Gowda	Lower Division Clerk	410	12.	Shri. Anantha Murthy	Lower Division Clerk	419	Sl. No.	Name	Designation	Extension numbers	1.	Shri. K. Narayana	Skilled Supporting Staff	290	2.	Smt. S. Jhansi Lakshmi	Skilled Supporting Staff	200	
10.	Smt. Prema Nagaraju	Upper Division Clerk	416																								
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1.	Shri. K. Narayana	Skilled Supporting Staff	290																								
2.	Smt. S. Jhansi Lakshmi	Skilled Supporting Staff	200																								
1.9	Monthly Remuneration received by officers & employees including system of compensation [Section 4(1) (b) (x)]	<p>1.9.1. List of employees with Gross monthly remuneration <b><i>Please see the table Below</i></b></p> <p>1.9.2. System of compensation as provided in its regulations <b><i>As per ICAR Guidelines</i></b></p> <p>Details may be obtained from DDO, ICAR-NIANP, Bangalore</p>	<p><b>Fully met</b></p> <p><b>Fully met</b></p>																								

### 1.9.1 List of employees with gross monthly remuneration

#### SCIENTIFIC STAFF:

Sl. No.	EMPID	Name	Pay Level
1.	SCI34	Dr. Raghavendra Bhatta	Level-14
2.	SCI37	Dr. S.B.N. Rao	Level-14
3.	SCI40	Dr. A.V. Elangovan	Level-14
4.	SCI10	Dr. J.R. Ippala	Level-14
5.	SCI16	Dr. M. Chandrasekharaiah	Level-14
6.	SCI41	Dr. A.K. Samanta	Level-14
7.	SCI12	Dr. P.S.P. Gupta	Level-14
8.	SCI14	Dr. S. Anandan	Level-14
9.	SCI15	Dr. N.K.S. Gowda	Level-14
10.	SCI19	Dr. K.S. Roy	Level-14
11.	SCI20	Dr. S. Mondal	Level-14
12.	SCI23	Dr. S.C. Roy	Level-14
13.	SCI33	Dr. D.T. Pal	Level-14
14.	SCI35	Dr. K. Giridhar	Level-14
15.	SCI24	Dr. Sumanta Nandi	Level-14
16.	SCI22	Dr. G. Ravikiran	Level-14
17.	SCI28	Dr. Jyotirmoy Ghosh	Level-14
18.	SCI27	Dr. I.C.G. David	Level-14
19.	SCI30	Dr. S. Selvaraju	Level-14
20.	SCI47	Dr. Arindam Dhali	Level-14
21.	SCI48	Dr. D. Rajendran	Level-14
22.	SCI25	Dr. (Mrs.) R. Umayya Suganthi	Level-14
23.	SCI51	Dr. Pradeep Kumar Malik	Level-13A
24.	SCI52	Dr. Nira Manik Soren	Level-13A

25.	SCI53	Dr. Veerasamy Sejian	Level-13A
26.	SCI54	Dr. Ashish Mishra	Level-13A
27.	SCI50	Dr. A. Arangasamy	Level-13A
28.	SCI49	Dr. (Mrs.) Anjumoni Mech	Level-13A
29.	SCI44	Dr. (Mrs.) G. Letha Devi	Level-12
30.	SCI39	Dr. Atul P. Kolte	Level-13A
31.	SCI21	Dr. Soumitra Jash	Level-11
32.	SCI43	Shri. Chandrappa T.	Level-10
33.	SCI46	Dr. Bagath. M.	Level-12
34.	SCI80	Dr. G. Krishnan	Level-12
35.	SCI81	Dr. Devaraj C.	Level-10
36.	SCI55	Dr. Binsila B. Krishnan	Level-11

**TECHNICAL STAFF**

<b>Sl. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Gross monthly remuneration</b>
1.	Shri. V. Ramesh	Assistant Chief Technical Officer (T-7/8)	Level-11
2.	Dr. Awachat Vaibhav Bhagwan	Assistant Chief Technical Officer (T-7/8)	Level-11
3.	Shri. Veeranna R. Kadakol	Senior Technical Assistant (T-4)	Level-7
4.	Shri. D.R. Govinda	Senior Technical Assistant (T-4)	Level-6
5.	Smt. Maya G.	Technical Assistant (T-3)	Level-6
6.	Shri. Kamalesh K.M.	Technical Assistant (T-3)	Level-5
7.	Ms. Vijayalakshmi Y C	Technical Assistant (T-3)	Level-5
8.	Mrs. K. Bharathi	Technical Assistant (T-3)	Level-5
9.	Shri. Shivarama M.	Senior Technician (T-2)	Level-4

**ADMINISTRATIVE STAFF**

Sl. No.	Name	Designation	Gross monthly remuneration
1.	Smt. S. Shashikala	Administrative Officer	Level-10
2.	Shri. S.R. Sreenivasa	Assistant Administrative Officer	Level-7
3.	Smt. Sheeja. P.P.	Assistant Finance and Accounts Officer	Level-7
5.	Shri. Ajayan P.	Private Secretary (on deputation)	Level-7
6.	Shri. R. Suresh Babu	Assistant	Level-6
7.	Smt. J.V. Jyothi	Assistant	Level-6
8.	Smt. Mridula M.P.	Assistant	Level-6
9.	Smt. Geetha B.	Assistant	Level-6
10.	Smt. Prema Nagaraju	Upper Division Clerk	Level-4
11.	Shri. Lakshman Gowda	Lower Division Clerk	Level-3
12.	Shri. Anantha Murthy	Lower Division Clerk	Level-2

**SKILLED SUPPORTING STAFF**

Sl. No.	Name	Designation	Gross monthly remuneration
1.	Shri. K. Narayana	Skilled Supporting Staff	Level-3
2.	Smt. S. Jhansi Lakshmi	Skilled Supporting Staff	Level-1

1.10	Name, designation and other particulars of public information officers	1.10.1. Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority a) Public Information Officer: Dr. K S Roy, Principal Scientist, NIANP, Aduodi, Bangalore- 560 030, Karnataka; Tel: 080-25711304(off); Fax: 080-25722420	<b>Fully met</b>
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	[Section 4(1) (b) (xvi)]	<p>b) Assistant Public Information Officer: Administrative Officer, NIANP, Adugodi, Bangalore-560 030; Tel: 080-25711364(off); Fax: 080-25722420</p> <p>c) First Appellate Authority: Dr. Raghavendra Bhatta, Director, NIANP, Adugodi, Bangalore- 560 030, Karnataka</p>	
		<p>1.10.2. Address, telephone numbers and email ID of each designated official. PIO: Dr. K S Roy, Principal Scientist, NIANP, Adugodi, Bangalore- 560 030, Karnataka; Tel: 080-25711304(off); Fax: 080-25722420</p> <p>APIO: Administrative Officer, NIANP, Adugodi, Bangalore-560 030; Tel: 080-25711364(off); Fax: 080-25722420</p> <p>FAA: Dr. Raghavendra Bhatta, Director, NIANP, Adugodi, Bangalore- 560 030, Karnataka Tel 080 25711303 Fax: 080-25722420</p>	<b>Fully met</b>
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken (Section 4(2))	1.11.1. No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	NA
		1.11.2. (ii) Finalised for Minor penalty or major penalty proceedings NIL	NA
1.12	Programmes to advance understanding of RTI	1.12.1. Educational programmes <ul style="list-style-type: none"> <li>• Shri S K Behera, Deputy Secreary(AS), ICAR conducted a short training programme on RTI matters, Vigilance, File Mangement and procurement on 12<sup>th</sup> January'2017 at NIANP, Bangalore. [F.No. NIANP/2-6(48)/Estt/2015-16, dated-10-01-2017]</li> </ul>	<b>Fully met</b>

	(Section 26)	1.12.2. Efforts to encourage public authority to participate in these programmes • Related information regularly displayed in general notice board.	
		1.12.3. Training of CPIO/APIO • The PIO undergone a training/workshop at ISTM, New Delhi from 11 <sup>th</sup> to 13 <sup>th</sup> June'2018.	
		1.12.4. Update & publish guidelines on RTI by the Public Authorities concerned • We update information on regular basis.	
1.13	Transfer policy and transfer orders [F No. 1/6/2011-IR dt. 15.4.2013]	1.13.1. Transfer Policy And Transfer Orders [F. No. 1/6/2011-IR Dt. 15.4.13] ICAR orders will be followed.  As framed by the Council	<b>Fully met</b>

## 2. Budget and Programme

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.	2.1.1.Total Budget for the public authority <b>1761.50 Lakhs</b>	<b>Fully met</b>
		Rs.2263.00 lakhs	
		2.1.2. Budget for each agency and plan & programmes Rs.208.00 lakhs	
		2.1.3. Proposed expenditures <b>1758.86 Lakhs</b>	
		Not available in Accounts Section	

	[Section 4(1)(b)(xi)]	Expenditure as on 30.11.2019 is as follows: A) Institute: Rs. 1589.91 lakhs B) AICRP : Rs.149.79 lakhs	
		2.1.4. Revised budget for each agency, if any Not received	
		2.1.5. Report on disbursements made and place where the related reports are available  Administrative and Accounts Section	
<b>2.2</b>	Foreign and domestic tours (F.No. 1/8/2012- IR dt. 11.9.2012)	2.2.1. Budget <b>10.50 Lakhs</b> 2.2.2. Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. a) Places visited b) The period of visit c) The number of members in the official delegation d) Expenditure on the visit <b>Please see the table Below</b>	<b>Fully met</b>
		2.2.3. Information related to procurements a) Notice/tender enquires, and corrigenda if any thereon, b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, c) The works contracts concluded – in any such combination of the above-and d) The rate /rates and the total amount at which such e) procurement or works contract is to be executed.  <b>(The information is regularly updated on the Institute Website and also on the CPP portal.)</b>	<b>Fully met</b>

2.2 Foreign and domestic tours [F. No. 1/8/2012-IR dt. 11.9.2012] (2018-19)

2.2.1	Budget	
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department. – (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Dr. Raghavendra Bhatta, Director Ho Chi Minh City, Vietnam. 14-17 <sup>th</sup> May, 2018 One Wholly funded by New Zealand Government
	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department. (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Dr. Raghavendra Bhatta, Director University of Kassel, Germany. 2-9 <sup>th</sup> November, 2018. One Food, accommodation and travel expenses by University of Kassel, Germany and the Scientific visiting programme will be borne by the direct Counterpart of University of Kassel, Germany Sanctioned budget of Indo-German collaborative project from DBT, India.
	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department. (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Dr. Raghavendra Bhatta, Director University of Kassel, Germany. 16-23 <sup>rd</sup> October, 2019. One Food, accommodation and travel expenses by University of Kassel, Germany and the Scientific visiting programme will be borne by the direct Counterpart of University of Kassel, Germany

		Sanctioned budget of Indo-German collaborative project from DBT, India.
	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department. (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Dr. Raghavendra Bhatta, Director Nairobi, Kenya. 1-6 <sup>th</sup> December, 2019. One Major funding source from ICAR (through Window III)

**Details of Tour in r/o Dr. Raghavendra Bhatta, Director (Head of Institute) during the year 2018-2019 (March 2018 to November 2019)**

Sl. No	Places visited	Period of visit	Expenditure on the visit	Remarks
1.	Coimbatore	16.04.18 to 17.04.18	8751/=	
2.	Delhi	23.04.18 to 26.04.18	15267/=	
3.	Pune	25.05.18 to 28.05.18	16529/=	
4.	Delhi	24.06.18 to 26.06.18	31982/=	
5.	Delhi	15.07.18 to 17.07.18	26094/=	
6.	Chennai	22.07.18 to 24.07.18	00.00	borne by TANUVAS, Chennai
7.	Delhi	12.08.18 to 13.08.18	28444/=	
8.	Delhi	05.09.18 to 06.09.18	18119/=	
9.	Hyderabad	22.10.18 to 24.10.18	9983/=	
10.	Delhi / Patna	18.11.18 to 20.11.18	51651/=	
11.	Delhi	18.12.18 to 20.12.18	25127/=	
12.	Delhi	30.01.19 to 03.02.19	67244/=	
13.	Delhi	07.02.19 to 08.02.19	24541/=	
14.	Delhi / Guwahati	24.02.19 to 02.03.19	63655/=	
15.	Delhi	09.06.19 to 11.06.19	26066/=	

16.	Delhi	16.06.19 to 18.06.19	25413/=	
17.	Delhi	30.06.19 to 02.07.19	39531/=	
18.	Delhi	15.07.19 to 18.07.19	28364/=	
19.	Delhi	25.07.19 to 27.07.19	11099/=	
20.	Delhi	21.08.19 to 23.08.19	13944/=	
21.	Delhi	08.09.19 to 09.09.19	22547/=	
22.	Delhi	12.09.19 to 13.09.19	21147/=	
23.	Delhi	23.09.19 to 25.09.19	5070/=	tickets arranged and borne by ILRI
24.	Delhi	04.10.19	14642/=	
25.	Gottingen, Germany	16.10.19 to 24.10.19	107962/=	approx
26.	Chennai	29.10.19 to 30.10.19	00.00	borne by TANUVAS, Chennai
27.	Delhi	31.10.19 to 04.11.19	42072/=	
28.	Delhi	07.11.19 to 08.11.19	14942/=	
29.	Bhubaneswar	15.11.19 to 17.11.19	11593/=	
30.	Vadodara	20.11.19 tp 22.11.19	00.00	borne by NDDB

**Details of Tour in r/o Dr. Ragavendra Bhatta, Director(Head of Institute) during 2017-18**

<b>Sl.No</b>	<b>Places visited</b>	<b>The period of visit</b>	<b>Expenditure on the visit</b>	<b>Remarks</b>
1	New Delhi	27.03.2017	18041	
2	New Delhi	28.04.2017 To 29.04.2017	10771	
3	AICRP Annual programe review at TANUVAS Chennai	17.05.2017 To 19.05.2017	6221	
4	Attended the National workshop at VCRI, Namakkal	5.07.2017 To 6.07.2017	465	
5	AAU, Anand	9.07.2017 To 12.07.2017	18258	
6	To attend ICAR Foundation day award ceremony 2017 at NASC New Delhi	15.07.2017 To 17.07.2017	24553	

7	EFC meeting , New Delhi	28.08.2017 To 30.03.2017	23080	
8	CLFMA meeting, Mumbai	15.09.2017 To 17.09.2017	8454	
9	Assessment committee meeting at ASRB, Pusa, New Delhi.	24.9.2017 To 26.09.2017	18136	
10	EFC meeting , New Delhi	17.10.2017	19909	
11	CSWRI, Avikanagar	3.01.2018 To 5.01.2018	20245	
12	XVII bi annual ANSI conference, Junagadh	31.01.2018 To 05.01.2018	18827	
13	Meeting of committee on Agriculture, Parliament House, New Delhi	22.02.2018 To 24.02.2018	52076	
14	Directors conference at NASC, New Delhi	07.03.2018 To 10.03.2018	28834	
15	Witzenhausen, Germany	03.08.2017 To 09.10.2017	125000*	*DBT - External funded scheme

<b>2.3</b>	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]	2.3.1. Name of the programme of activity	<b>NA</b>
		2.3.2. Objective of the programme	
		2.3.3. Procedure to avail benefits	
		2.3.4. Duration of the programme/ scheme	
		2.3.5. Physical and financial targets of the programme	
		2.3.6. Nature/ scale of subsidy /amount allotted	
		2.3.7. Eligibility criteria for grant of subsidy	

		2.3.8. Details of beneficiaries of subsidy programme (number, profile etc)	
<b>2.4</b>	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]	2.4.1. Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	<b>NA</b>
		2.4.2. Annual accounts of all legal entities who are provided grants by public authorities	<b>NA</b>
<b>2.5</b>	Particulars of recipients of concessions, permits of authorizations granted by the public authority [Section 4(1) (b) (xiii)]	2.5.1. Concessions, permits or authorizations granted by public authority	
		2.5.2. For each concessions, permit or authorization granted a) Eligibility criteria b) Procedure for getting the concession/ grant and/ or permits of authorizations c) Name and address of the recipients given concessions/ permits or authorisations d) Date of award of concessions /permits of authorizations	<b>NA</b>
<b>2.6</b>	`CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]	2.6.1. CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	<b>NA</b>



### 3. Publicity Band Public interface

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of  [Section 4(1)(b)(vii)]  [F No 1/6/2011-IR dt. 15.04.2013]	<p>Arrangement for consultations with or representation by the members of the public</p> <p>3.1.1. Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens</p> <p>3.1.2. Arrangements for consultation with or representation by</p> <p style="padding-left: 20px;">a) Members of the public in policy formulation/ policy implementation</p> <p style="padding-left: 20px;">b) Day &amp; time allotted for visitors</p> <p style="padding-left: 20px;">c) Contact details of Information &amp; Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants</p> <p>Public- private partnerships (PPP)</p> <p>3.1.3. Details of Special Purpose Vehicle (SPV), if any</p> <p>3.1.4. Detailed project reports (DPRs)</p> <p>3.1.5. Concession agreements.</p> <p>3.1.6. Operation and maintenance manuals</p> <p>3.1.7. Other documents generated as part of the implementation of the PPP</p> <p>3.1.8. Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government</p> <p>3.1.9. Information relating to outputs and outcomes</p> <p>3.1.10. The process of the selection of the private sector party</p>	<p>NA</p> <p>NA</p> <p>NA</p> <p>NA</p> <p>NA</p> <p>NA</p> <p>NA</p> <p>NA</p> <p>NA</p> <p>NA</p> <p>NA</p> <p>NA</p> <p>NA</p> <p>NA</p> <p>NA</p> <p>NA</p> <p>NA</p> <p>NA</p> <p>NA</p> <p>NA</p> <p>NA</p>

		(concessionaire etc.)	
		3.1.11. All payment made under the PPP project	NA
3.2	Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)]	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive; 3.2.1. Policy decisions/ legislations taken in the previous one year	NA
		3.2.2. Outline the Public consultation process	
		3.2.3. Outline the arrangement for consultation before formulation of policy	
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]	Use of the most effective means of communication 3.3.1. Internet (website)  (The institute activities information is constantly updated in the website and Facebook account. The important events are displayed in the ICAR website and ICAR and NIANP newsletters which are available on the respective websites for download)  Institute website is regularly updated about the following information for easy accessibility of public 1) Regular update of information pertaining to any recruitment of SFR/RA/JRF/YP/contractual labour etc. as supplied administration 2) Regular update of all the information regarding the procurement of any item by uploading the information particulars of E procurement channel. Further information regarding the active tenders and tenders	<b>Fully met</b>

		<p>awarded/closed/tenders cancelled in also updated in the website. Tender documents are made available for download from website</p> <p>3) Information regarding the staff( both scientific and technical), facilities available, consultancy provided is also update on regular basis</p> <p>4) Information regarding the various events held, visits of dignitaries is also update regularly</p>	
3.4	Form of accessibility of information manual/ handbook [Section 4(1)(b)]	<p>Information manual/handbook available in</p> <p>3.4.1. Electronic format</p> <p>3.4.2. Printed format</p> <p>1) Institute annual reports and newsletters are available for free download from institute website</p> <p>2) Information regarding sale of various laboratory manuals and other publications of the Institute are also uploaded on regular basis and are accessible to public without any restrictions.</p>	NA
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]	<p>List of materials available</p> <p>3.5.1. Free of cost</p> <p>3.5.2. At a reasonable cost of the medium See Table below</p>	NA

### List of Publications of NIANP

#### Free of cost publications

Sl no	Title	Category
1.	Useful livestock technologies for farmers (Hindi/Kannada)	Extension folder

#### Priced publications

Sl no	Title	Category	Price (Rs. per copy)
2.	A saga of micronutrients for animals	Technical bulletin	25
3.	Bypass nutrients for ruminants	Technical bulletin	25
4.	Augmentation of reproductive efficiency in ruminants	Technical bulletin	25
5.	Improvement of lignocellulosic materials as animal feed	Technical bulletin	100
6.	Thermal stress in dairy cows & its amelioration	Technical bulletin	100
7.	Early Embryonic losses: An enigma	Technical bulletin	100
8.	Complete feed block	Technical bulletin	100
9.	Feeding and management of goats	Technical bulletin	100
10.	Solid state fermentation technology for upgradation of crop residues	Technical bulletin	100
11.	Plant derivatives: Ideal agents to combat aflatoxins	Technical bulletin	100
12.	Recent techniques in feed and fodder evaluation for assessing feed quality and safety	Laboratory manual	150
13.	Modeling and forecasting livestock and fish feed resources: requirement and availability in India	Book	200
14.	Livestock feed resources in different agro ecosystems of India: Availability, requirement and their management	Book	100
15.	Feed resources and feeding practices in different agro eco zones of India	AICRP Compilation	300

#### 4. E.Governance

S No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]	4.1.1. English	NA (As per necessity)
		4.1.2. Vernacular/ Local Language	NA (As per necessity)
4.2	When was the information Manual/Handbook last updated? [F No. 1/6/2011-IR dt 15.4.2013]	4.2.1. Last date of Annual updation	NA (As per necessity)
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	4.3.1. Details of information available in electronic form	NA (As per necessity)
		4.3.2. Name/ title of the document/record/ other information	
		4.3.3. Location where available	
4.4	Particulars of facilities available to citizen for obtaining information [Section	4.4.1. Name & location of the faculty	NA (As per necessity)
		4.4.2. Details of information made available	
		4.4.3. Working hours of the facility	

	4(1)(b)(xv)]	4.4.4. Contact person & contact details (Phone, fax email)																			
4.5	Such other information as may be prescribed under section 4(i) (b)(xvii)	4.5.1. Grievance redressal mechanism A Grievance Committee has been formed to look into the grievances of the staff.	<b>Fully met</b>																		
		4.5.2. Details of applications received under RTI and information provided <b>(****Anexure-II, enclosed herewith the details of RTI for the current year.)</b>	<b>Fully met</b>																		
		4.5.3. List of completed schemes/ projects/ Programmes <b>(Available on the Institute Website)</b>	<b>Fully met</b>																		
		4.5.4. List of schemes/ projects/ programme underway <b>(Available on the Institute Website)</b>	<b>Fully met</b>																		
		4.5.5. Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	<b>Fully met</b>																		
		<table border="1"> <thead> <tr> <th>SL NO</th> <th>DETAIL OF WORK</th> <th>NAME OF CONTRACTOR</th> <th>AMOUNT OF CONTRACT</th> <th>PERIOD OF COMPLETION</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Enhancement of contract demand from 100 KVA to 200KVA</td> <td>M/s CPWD Electrical Thro' BESCO Govt of Karnataka</td> <td>Rs.27,38,092/-</td> <td>One year Work completed</td> </tr> <tr> <td>2</td> <td>Renovation Fermentation Technology Laboratory</td> <td>M/s CPWD [civil+electrical]</td> <td>Rs.17,20,243/-</td> <td>Work completed</td> </tr> <tr> <td>3</td> <td>Acoustic Enclosure for 100KVA DG set</td> <td>M/s CPWD Electrical</td> <td>Rs.6,43,676/-</td> <td>One year Work</td> </tr> </tbody> </table>	SL NO	DETAIL OF WORK	NAME OF CONTRACTOR	AMOUNT OF CONTRACT	PERIOD OF COMPLETION	1	Enhancement of contract demand from 100 KVA to 200KVA	M/s CPWD Electrical Thro' BESCO Govt of Karnataka	Rs.27,38,092/-	One year Work completed	2	Renovation Fermentation Technology Laboratory	M/s CPWD [civil+electrical]	Rs.17,20,243/-	Work completed	3	Acoustic Enclosure for 100KVA DG set	M/s CPWD Electrical	Rs.6,43,676/-
SL NO	DETAIL OF WORK	NAME OF CONTRACTOR	AMOUNT OF CONTRACT	PERIOD OF COMPLETION																	
1	Enhancement of contract demand from 100 KVA to 200KVA	M/s CPWD Electrical Thro' BESCO Govt of Karnataka	Rs.27,38,092/-	One year Work completed																	
2	Renovation Fermentation Technology Laboratory	M/s CPWD [civil+electrical]	Rs.17,20,243/-	Work completed																	
3	Acoustic Enclosure for 100KVA DG set	M/s CPWD Electrical	Rs.6,43,676/-	One year Work																	

				completed
4	Painting, Repairs and replacement of Mosquito Mesh for the staff quarters building	M/s CPWD [civil]	Rs.19,06,000/-	One year. Work completed Completion certificate yet to be received from CPWD
5	Relaying and black topping of Peripheral roads at NIANP	M/s CPWD [civil]	Rs.998000/-	Four months Work Completed
6	Providing Vehicle parking Facility At NIANP	M/s CPWD [civil]	Rs.1237000/-	Four months Work Completed
7	Renovation of NKIP Laboratory at APD wing	Empanelled Civil Agency of Institute.M/s S.P Engineers & ContractorsBengaluru.	Rs.1,48,487-00	One month Work Completed
8	Laying 1 ¼" dia CPVC pipeline for BW water supply	Empanelled Civil Agency of Institute.M/s S.P Engineers & ContractorsBengaluru.	Rs:2,45,919-00	One month Work Completed
9	Glass Partition/Glass shutters @ main building	M/s Space Elements Intex LLP, Bengaluru	Rs:2,46,927-00	One month Work Completed
10	Cleaning of UG drinking water tanks,OHT	Empanelled Civil Agency of Institute.M/s S.P Engineers & ContractorsBengaluru.	Rs: 42,000-00	One month Work Completed

		11	Renovation of Macro nutrient Laboratory, AND	Empanelled Civil Agency of Institute. M/s S. Sangamesh Bengaluru.	Rs:1,57,187-00	One month Work Completed	
		4.5.6. Annual Report <b>(Available on the Institute Website)</b>					<b>Fully met</b>
		4.5.7. Frequently Asked Question (FAQs)					
		4.5.8. Any other information such as a) Citizen's Charter <b>(Available on the Institute Website and displayed in the institute)</b>					<b>Fully met</b>
		b) Result Framework Document (RFD)					
		c) Six monthly reports on the					
		d) Performance against the benchmarks set in the Citizen's Charter					
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]	4.6.1. Details of applications received and disposed <b>(****Anexure-II, enclosed herewith the details of RTI for the current year.)</b>					<b>Fully met</b>
		4.6.2. Details of appeals received and orders issued <b>(****Anexure-II, enclosed herewith the details of RTI for the current year.)</b>					<b>Fully met</b>
4.7	Replies to questions asked in the parliament [Section 4(1)(d)(2)]	4.7.1. Details of questions asked and replies given:  Rajya Sabha Unstarred Question No.1055 for date 24.11.2016 regarding Committees/Boards constituted under PMO and associated establishment Reg. Management Committee, RAC at Institute level The compositions of these committees are given earlier					<b>Fully met</b>



**\*\*\*\*Annexure-II**

**For point-4.6 : Details of RTI Request - Year 2019-20(From April'2019 to till date):**

Sl No.	Name of the applicant	Date	Subject	Mode of application Direct / Indirect	Fee received		Reply sent date
					With application	Additional fee	
1.	Jai Singh Chauhan	10/04/19 Received on 05/04/19	Information regarding visit of DG ICAR & Secretary DARE on 1 <sup>st</sup> December 2018 on the occasion of Foundation Day Celebration at ICAR-NIANP, Bangalore	Direct (Hard Copy)	Rs. 10/-		F No. NIANP-RTI(IV) JSCHAU-MATHU-CPIO-01/2018-19/48
2.	Jai Singh Chauhan	09/05/19	Online RTI Request . Reg No. NIANP/R/2019/50001 Dated-09/05/19	Payment Gateway/ Online	Rs. 0/-		F. No. NIANP-RTI(IV) JSchau-Mathu-CPIO-01/2018-19/49 Dt-03/06/2019 Sent both in hard copy and online portal on 03/06/19
3.	Jai Singh Chauhan	11/06/19	Supply of documents (222 pages) as per your RTI application of earlier online RTI application as hard copy	Rs. 444/- as DD DD no 027914, Dt. 11/06/19	Rs. 444/-		F. No.-NIANP-RTI(IV) JSchau-Mathu-CPIO-

			print by registered post	HDFC Bank, Mathura, UP			02/2019-20/50 Dt. 25/06/19
4.	Mr. Shankar T	Dispatch Doc No 2258	After CIC hearing- Reply of RTI Query on ITMU as per the decision No. CIC/NIANP/A/2018/119019/01504 File no. - CIC/NIANP/A/2018/119019 Registered Post RK 016737734IN Dated 16/09/19				Disposed
5.	The Information Commissioner, CIC, New Delhi	Dispatch Doc no- 2259	-Do- CC to CIC as intimation of above. Registered Post No. RK 01737646IN Dt. 19/09/19				Disposed
6.	Mr. Shankar T	09/10/19	Information requested under RTI Act, pertaining to CPIO , APIO and FAA, ICAR-NIANP ..... Jan 2009 to till date	Direct	Rs. 10/- (49F298074 Dt. 01/10/10) Registered post no- RK0167372270I N IVR: 8275016737270 Dt-26/10/19		F. No. NIANP- RTI(IV) TS-BG- CPIO/2019- 20/53 Dt.- 25/10/19 Dispatch Dak No- Dt.-

**For point-4.6 : Details of RTI Request - Year 2018-19(From April'2018 to till Dec 2018):**

Sl No.	Name of the applicant	Date	Subject	Mode of application Direct / Indirect	Fee received		Status/Reply
					With application	Additional fee	
1.	Mr. Shankar T	02-04-2018 DPS - 15 Dt. 5-4-2018	RTI application regarding printing of NIANP annual report for the year 2014-15, 2015-16 and 2016-17	Direct	Rs. 10/-	NA	Disposed
2.	Sh. K Kumar Pushtha, UP	01-04-2018 online. At NIANP - 16- 04-2018	Online RTI application (reg. No. NIANP/R/2018/50001 received by Nodal officer on 16-04-2018 forward by ICAR office "workers /employees engaged on permanent rolls and through contractors	Direct Online	Payment Gateway		Disposed
3.	Mr. Brinda Poojany, Hyderabad	05-04-2018 indirect online at NIANP - 16- 04-2018	Online indirect RTI application (reg. no. NIANP/R/2018/80001, date 05-04-2018. Transferred from ICAR HQ on 05-04-2018 ref.	Indirect online	Nil; through ICAR		Disposed

			no. ICARHR/2018/50126; received to NIANP Nodal officer and COI on 16-04-2018, regarding different information in 7 nos. of points (vide the application on note sheet file pl)				
4.	Dr. SBN Rao, NIANP, Bengaluru	10-05-2018 online	Online direct application reg. no NIANP/R/2018/50002, dated 10-05-2018; regarding information on scientific cadre etc.,and copy of the approval of council (vide the applicaton on the note sheet file pl.)	Direct online	Payment Gateway	Gateway	Disposed
5.	Mr. Shankar T	18-05-2018	RTI application pertaining to research / furnishing of auditorium since 1 <sup>st</sup> Sep. 16 to till date	Direct copy	Rs. 10/-		Disposed
6.	Mr. Shankar T	Continuation	As post office was not				Disposed

		of 34	able to deliver and returned the registered post with comments Door locked.				
7.	Ms. Himani	07.07.2018	RTI application of Ms. Himani transfer from DARE, then from ASD of ICAR to NIANP in 8 different points.	Indirect hard copy from CPIO(AS) & ADG			Disposed
8.	Mr. Shankar	Continuation of earlier 04.07.2018	Representation to FAA in continuation of Sl. No. 34 and 35.				Disposed
9.	Mrs. Dhraneshwari	12/07/2018	Information regarding the employees name, designation and category.	Direct	Rs.10/-		Disposed
10.	Mr. Shankar	16/07/2018	Transferred from ICAR HQ; Reference No. ICARH/R/2018/00116 regarding "Harit Dhara".	Online transfer from ICAR			Disposed
11.	Mr. Shankar T	ICAR Hqrs. on 25/07/2018 at NIANP 25/07/18	Transferred from ICAR HQr. on 25/07/2018 Ref. ICAR H/R/2018/00116/1 Registration no	Online Transfer	IPO at ICAR		F. No. NIANP-RTI(IV) online-Shankar T- BG-CP10-2/2017-18 Dtd-26/07/18

			NIANP/R/2018/80003 Dt-25/07/18				
12.	Mr. Peerzade Wahid Husen Mohamad Saffi	17/09/18	Information regarding animal feed in the pellet form under RTI Act 2005	Direct hard copy by post	Rs. 10/- 21F036355 Sent Register Post RK016717173IN Dtd.- 19/09/18		F. No. NIANP- RTI (IV) PEERZADE- Ichal-CPIO- 1/2017-18/42 Dt-18/09/18 Dak no -2815 Dtd-19/09/2018
13.	Mr. Shankar T	First appeal at 08/10/2018 received on 09/10/18 DPS-853 Dt. 09/10/18	Interim communication w.r.t. information requested of product launch "Harit Dhara" by NIANP	Direct representation to FAA, NIANP	NA	NA	F. No.- NIANP- RTI(IV) TS-BG- FAA12/2017- 18/43 Dated-22/10/18
14.	Mr. Nawal Agrawal	03/11/18	RTI request no. NIANP/R/2018/50004 Dt. 03/11/18	Online	Rs 0/- Online	Online	Upload the information to RTI online on 26/12/18
15.	-Do-	03/11/18	Online RTI request no. NIANP/R/2018/80004 Ref. no ICARH/R/2018/80383	Online through ICAR	Quarterly report Oct-Dec 2018		Uploaded the information to RTI online on 26/12/18
16.	Mr. Kishore Kumar S, Bengaluru-27	18/12/18 Record 21/12/18	Information pertaining to tender and Award of job	Direct (Hard copy) Register post sent on 10/01/19 Dak no. 5565 RK016735441IN	Rs. 10/-		F.No. NIANP- RTI(IV) KKS-BG- CPIO-1/2018- 19/46

5. Information as may be prescribed

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]	<p>5.1.1. Name &amp; details of</p> <p>(a) Current CPIOs &amp; FAAs  <u>(a) Name and details of Current CPIO:</u> Dr. K S Roy, Principal Scientist, ICAR-NIANP, Bangalore-560030  <u>Name and details of Current FAA:</u> Dr. Raghavendra Bhatta, Director, ICAR-NIANP, Bangalore-560030</p> <p>(b) Earlier CPIO &amp; FAAs from 1.1.2015            (b) <u>Earlier CPIO:</u> Dr. S B N Rao(from 1.1.2015 to 15.07.2017.            Earlier FAA: Dr. Raghavendra Bhatta. Director, ICAR-NIANP, Bangalore-560030  <u>Name and details of Earlier FAA:</u> Dr. Raghavendra Bhatta, Director, ICAR-NIANP, Bangalore-560030</p>	Fully met
		<p>5.1.2. Details of third party audit of voluntary disclosure</p> <p>(a) Dates of audit carried out            (b) Report of the audit carried out</p> <p>(Auditing of third party shall be conducted shortly; and necessary voluntary disclosure regarding the same shall be made immediately)</p>	Fully met
		<p>5.1.3. Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD</p> <p>(a) Date of appointment            (b) Name &amp; Designation of the officers</p> <p>(a) Date of Appointment of Nodal Officer:15<sup>th</sup> July'2017</p>	Fully met

	<p>(b) Name &amp; Designation of the officer: Dr. K S Roy, Principal Scientist, ICAR-NIANP,Bangalore-560030.]</p>	
	<p>5.1.4. Consultancy committee of key stake holders for advice on suo-motu disclosure (a) Dates from which constituted (b) Name &amp; Designation of the officers (a) Dates from which constituted Dated -17/08/2019; F. No. NIANP/2-6(24)/Estt./Vol.V/2019-20/406 (b) Name &amp; Designation of the officers 1. Dr. Raghavendra Bhatta, Director &amp; FAA 2. Dr. K S Roy, Principal Scientist &amp; PIO 3. Dr. D T Pal, Principal Scientist &amp; Vigilance Officer 4. In-charge, Animal Nutrition Division 5. In-charge, Animal Physiology Division 6. In-charge, Bioenergetics &amp; Environmental Sciences 7. Administrative Officer &amp; APIO 8. Asst. Finance &amp; Accounts Officer</p>	<b>Fully met</b>
	<p>5.1.5. Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI (a) Dates from which constituted (b) Name &amp; Designation of the Officers (a) Dates from which constituted Dated -20/07/2018 ; F. No. NIANP/2-6(24)/Estt./Vol.IV/2018-19/ (b) Name &amp; Designation of the officers 1. Dr. Raghavendra Bhatta, Director &amp; FAA 2. Dr. K S Roy, Principal Scientist &amp; PIO 3. Mrs. S. Shashikala, AO &amp; APIO</p>	<b>Fully met</b>



**6. Information Disclosed on own Initiative**

<b>S.No.</b>	<b>Item</b>	<b>Details of disclosure</b>	<b>Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)</b>
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	6.1.1. Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information <b>(Yes, The information required as per the provisions of the RTI act is displayed on the Institute Website <a href="http://www.nianp.res.in">www.nianp.res.in</a>)</b>	<b>Fully met</b>
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)	6.2.1. Whether STQC certification obtained and its validity.  - <i>The STQC Certification is under process</i>  6.2.2. Does the website show the certificate on the Website?  - <i>Once it is received/awarded it will be displayed in our website</i>	<b>Partially Met</b>

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