



भाकृअनुप - राष्ट्रीय पशु पोषण एवं शरीर क्रिया विज्ञान संस्थान

आडुगोडी, बेंगलूरु - 560 030

कृषि अनुसंधान एवं शिक्षा विभाग, भारत सरकार

ICAR - National Institute of Animal Nutrition and Physiology

Adugodi, Bengaluru - 560 030

Department of Agricultural Research and Education, Government of India



F. No. NIANP/2-2(2)/Estt/2008-09/Vol. II/

Date: 28-06-2021

To

The Under Secretary (Admn), ICAR,  
All the Directors / Project Director of ICAR Research Institute/NRCs/ZCUs

Sub: Filling up the vacant post of UDC at ICAR-NIANP, Bengaluru-reg.

Sir / Madam,

It is proposed to fill up the vacant post of Upper Division Clerk at this Institute on **Deputation / Absorption basis** from eligible candidates working in ICAR Headquarters / ICAR Institutes. The particulars of the vacant post is as given below:

S. No.	Name of the post/ Category	No. of post	Scale of Pay	Eligibility
1.	Upper Division Clerk	01 (UR)	Level-4 (pre-revised Rs. 5200-20200 + Rs. 2400 GP	By Deputation of regular UDCs of ICAR Hqrs. / ICAR Institutes. OR By deputation of regular LDCs of ICAR Hqrs./ICAR Institutes having at least 8 years regular service OR Failing above by transfer on permanent absorption of regular UDC of ICAR Hqrs. / Institutes

It is requested that the above vacancy may kindly be circulated widely and the application of suitable and desirous candidate who fulfil the requisite qualification etc., may kindly be forwarded in the enclosed proforma along with his / her upto date CR Dossiers for the last five years (2015-16 to 2019-20), so as to reach the undersigned on or before **27<sup>th</sup> July, 2021 (Tuesday)**. Application of only such candidate may please be forwarded who can be relieved immediately on the event of his / her selection for the appointment. A certificate to the effect that no disciplinary / vigilance case is pending or being contemplated against the candidate may also be sent. Incomplete application and those received after the prescribed due date and not forwarded through proper channel or without CR Dossiers and certificates as desired above, will not be entertained.

*S. Shashikala*  
Administrative Officer

Encl: Proforma

Copy to: Incharge ARIS cell to upload on the Institute's website.

E-office notice board

**APPLICATION FOR APPLYING TO THE POST OF UPPER DIVISION CLERK  
(ON DEPUTATION / TRANSFER ON PERMANENT ABSORPTION BASIS)**

1. Name of the candidate
2. Name of the ICAR Institute where candidate is working at present
3. Date of birth and age
4. Educational and other qualifications
5. Present post held on regular basis with date of appointment
6. Brief description of the service including the present post

Post held	Scale of pay	Period	Office	Name of duties

7. Date of confirmation / post held substantively
8. Whether belong to SC / ST / UR
9. Email address / contact details
10. Any other information / particulars relevant to the service of the employee

Date: \_\_\_\_\_

Signature of the candidate

**CERTIFICATE BY THE HEAD OF OFFICE**

Certified that the particulars furnished above have been verified from the Service Book and found correct. Attested copies of last 05 (five) years APARs enclosed.

Signature with stamp of the Head of Office