



भारतअनुप-राष्ट्रीय पशु पोषण एवं शरीर क्रिया विज्ञान संस्थान  
आडुगोडि, बेंगलूर - 560 030



**ICAR - National Institute of Animal Nutrition and Physiology**  
Adugodi, Bangalore - 560 030

Phone:(O) +91-80-25711304, 25711164, Fax: +91-80-25711420 Website: www.nianp.res.in

❖ **Sardar Patel Outstanding ICAR Institution Award 2012** ❖

F.No. 7-3(6)/PS/AMC/AC/2018-19

Date: 20-Nov-2018

Subject : Annual Maintenance Contract (AMC) for Air conditioners

Sirs,

ICAR-National Institute of Animal Nutrition and Physiology invite sealed quotations from the authorized agency/supplier towards Annual Maintenance Contract (AMC) for Air conditioners installed (as per list attached) at the National Institute of Animal Nutrition and Physiology, Hosur Road, Adugodi, Bangalore - 560030. Detail of AMC and other terms & conditions relating to the award of Contract are given in the Annexure-1.

All interested authorized agency/supplier, therefore, requested to submit their quotations/information in sealed cover as per Annexure 2 & 3 separately in a single sealed cover to the undersigned on or before 01.00 PM of 27-Dec-2018. The bids must be superscribed as "**Quotation for Annual Maintenance Contract for Air Conditioners**".

The sealed quotations will be opened on the same day i.e 27-Dec-2018 at 03.00 PM.

Administrative Officer



F.No. 7-3(6)/PS/AMC/AC/2018-19

Date: 20-Nov-2018

ANNEXURE - 01

TERMS & CONDITIONS FOR AWARD OF CONTRACT TOWARDS AMC FOR  
AIR CONDITIONER MACHINES

1. LAST DATE & TIME OF RECEIPT OF QUOTATIONS : 27-Dec-2018 @ 01:00 PM
2. DATE & TIME OF OPENING OF QUOTATIONS : 27-Dec-2018 @ 03:00 PM
3. PLACE OF SUBMITTING QUOTATIONS : Administrative Officer  
ICAR-NIANP, Bangalore
4. ITEMS & QUANTITY REQUIRED TO BE AMC :  
List of AC's details attached. Rates must be quoted in Annexure 03 in figure and words in the prescribed format.
5. Eligible Criteria:  
The bidder should have the following qualifications for bidding:
  - Bidder should have been in existence for not less than five years.
  - Bidder should be having sufficient experience and expertise in the relevant Field.
  - Bidder should have PAN/TAN number, Service tax registration, VAT registration etc.
6. Documents to be submitted along with Quotation:
  - The Quotation should be submitted on or before 27<sup>th</sup> December, 2018 @ 01:00 PM. The sealed envelope should be clearly superscribed "**Quotation for AMC for Air Conditioners**" due on 27<sup>th</sup> December, 2018.
  - Registration Certificate, Service tax registration, VAT registration, PAN No., TIN No., Agreement copies with other firms must be attached with the submissions.
  - The Information of Agency/Firm/Supplier is to be duly submitted in Annexure 02.
7. Validity of offer:
  - Offer / Quotation should be valid for 90 days from the date of opening of the quotation.
8. Late / Delayed:
  - Late delayed Quotations shall not be considered. This Institute will not be responsible for any kind of postal delay.

9. Scope of Work:

- Preventive Maintenance will be taken up SIX months once (Twice in a year).
- Attending to any number of Break-down calls as and when called for / required.
- Maintaining log sheet of each and every split air conditioner with specifying details of date of inspection, capacity of AC, work done along with signature of responsible officer for certifying satisfactory work.
- Running the AC & Inspection of Indoor and Outdoor units for proper working to achieve the required cooling temperature / efficiency along with inspecting and setting of MODE in AC Remote Controller with measuring temperature.
- Removing the air filters from indoor unit, cleaning of the same, reinstalling & checking for cooling & air flow and also inspection cleaning of FIN with checking the FIN movement in different modes.
- Checking the drip tray, inspection of drain passage of indoor unit & arrest water dripping
- Inspection of condenser coil for any leakage, cooling coil, impeller propeller fans.
- Thorough inspection of compressor in running condition and check the level of refrigerant to achieve efficient cooling
- Inspection of electrical wiring of indoor and outdoor units for any short circuits, opening of insulation etc and rectify the same.
- Inspection of running capacitor, relay, starting capacitor, overload protector, SENSOR, thermostat etc.

10. Contract Period :

- The contract period shall start from date of issue of work order & acceptance of agreement. The contract valid for one year from the date of acceptance.

11. Rates:

- **The rate quoted for AMC with spare like condensers coil, cooling coil, compressor, condensers coil, impeller, propeller fans and also Gas filling motor rewinding controls.**
- **The price should be inclusive of all taxes.**
- **The rates should clearly/legible mentioned in figures as well as in words.**

12. Terms of Payment :

- The payment will be released only after every preventive maintenance visit duly certified by Incharge Maintenance.
- i) Invoice in two (2) copies duly certified by Incharge Maintenance
- ii) Advance payment is not permissible

13. Penalty :

- In case of breakdown of the Machine, party shall immediately rectify the Machine. If party fails to rectify/repair within stipulated time, the party will provide a standby machine. If, however, the party fails to carryout repair/provide the standby machine within 02 days to the satisfaction of the user, a penalty of Rs. 100 per day or part there of shall be levied for the delay beyond two days till such time the machine is repaired.

14. Termination :

- NIANP will be at liberty to terminate the Contract without prejudicing its right and affecting the obligations of AGENCY by giving 15 days notice in writing in the following events:
  - (a) If AGENCY fails to comply with the provisions of the Contract.
  - (b) If the services rendered by AGENCY is unsatisfactory.
  - (c) If AGENCY is involved in any action involving moral turpitude.

15. Terms & Conditions:

- i. The quotation should be submitted in a sealed cover which may be superscribed as "**Quotation for Annual Maintenance Contract for Air Conditioners**". The Agency should provide the detail about the Firm, whereas the Quotation Annexure 03 will contain the rates. Tender Processing Committee will open the Quotations.
- ii. The tender validity period is 90 days from the date of opening of tender. The rates quoted by the bidders will remain valid for a period of 90 days or till the date of finalization of tender, whichever is later.
- iii. The rates quoted by the selected firm, and approved by the NIANP shall remain valid throughout the period of contract and requests to increase the rates for any item(s), during the currency of the contract, shall not be considered.
- iv. This Institute, however, reserves the right to conduct performance review at anytime during the contract period and deficiencies, if any, noticed will be required to be rectified and compliance reported. If the tenderer fails to rectify the deficiencies or fails to comply with other directions/instructions of the Institute or the quality of AMC is not satisfactory the contract is liable to be terminated. The Institute further reserves the right to suo moto terminate the contract at any point of time.
- v. The company Engineer/Service Person shall have valid ID card or authorization letter from agency for every preventive maintenance visit every month.
- vi. AMC Agency / Contractor will be fully responsible for any accident or mishaps involving workers engaged by the AMC agency and the contractor would pay claims made on this part. The contractor shall not party the institute from any claims arising out of accidents, disabilities of any nature or death arising out of provisions under law or any other nature in respect of all workers engaged by the AMC agency.
- vii. AMC order, after due compliance of all formalities, will be placed on the selected agency to effect the contract.
- viii. Service/Supply should normally be made during the office hours on any working day. The NIANP will have the authority to place order for AMC beyond office hours and on holidays, for which, no additional payment will be made.
- ix. AMC will be placed on requirement basis. No advance payment will be made by the NIANP. **Payment will be released only after submission of Bill/Invoice duly certified by machine end user and the entire satisfaction of the NIANP on SIX months basis / Half yearly basis.**
- x. The NIANP will have the authority to cancel the AMC order, if the required, service are not supplied on time.
- xi. AGENCY shall not sub-contract the Contract Work in whole or part of the work to third parties for the performance of this Contract
- xii. The NIANP reserve the right to reject any/all offer(s) without assigning any reason thereof. Any enquiry after submission of the tender will not be entertained.



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**DETAILS OF THE AUTHORISED FIRM/AGENCY/SUPPLIER**

**ANNEXURE- 02**

1. Name of the Firm :  
(With Tel./Mob. Nos.)
  
2. Office Address with :  
(With Tel./Mob. Nos.)
  
3. Contract Person(s) Name For AMC :  
(With Tel./Mob. Nos.)
  
4. VAT No. / Service Tax No. :
  
5. Past experience with any Govt. :  
Departments - Name and Period to  
whom service provided if any
  
6. Whether Terms & Conditions issued :  
by NIANP are acceptable to the firm
  
7. Other details, if any :

(Signature of Owner/Authorized Representative)



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**ANNEXURE - 03**

**"QUOTATION FOR AMC FOR AIR CONDITIONER MACHINES"**

<b>Sl. No.</b>	<b>Description</b>	<b>Qty.</b>	<b>Rate/Per Ton (in figures)</b>	<b>Rate/Per Ton (in words)</b>
1.	Service Charges for Air conditioners (Plus taxes)	Per Ton		

Taxes should be mentioned separately.

(Signature of Owner/Authorized Representative)

**List of Air conditioners for Annual Maintenance Contract**

<b>Sl. No.</b>	<b>Details</b>	<b>Make</b>	<b>Tonnage</b>	<b>Total Nos</b>	<b>Total tons</b>
1	Guest House	Amtrex	2	7	14.00
2	Guest House	Hitachi	2	1	2.00
3	Guest House	Blue Star	1	10	10.00
4	Guest House	Logicool	2	8	16.00
5	Auditorium	Amtrex	2	14	28.00
6	Seminar Hall	Godreej	1.5	2	3.00
7	Omics Lab	Hitachi	2	2	4.00
8	I/c AND(Dr.K.S PRASAD)	Voltas	2	1	2.00
9	Committee Room	Godreej	2	1	2.00
10	Committee Room	Godreej	1.5	1	1.50
11	Director Room	Logicool	2	3	6.00
12	Feed Additives Lab	Hitachi	2	2	4.00
13	M.B. Lab - I	Voltas	2	1	2.00
14	Micronutrient Lab	Voltas	2	1	2.00
15	Reproductive Physiology Lab	Hitachi	2	3	6.00
16	Toxicology Lab	Voltas	2	1	2.00
17	Stress Physiology Lab	Voltas	2	1	2.00
18	Feed Evaluation Lab	Blue Star	2	2	4.00
19	Feed Quality and Safety Lab	Panasonic	2	1	2.00
20	Room No. 002(Dr.Jyotirmoy Ghosh)	Voltas	2	1	2.00
21	A.O. Room	Voltas	2	1	2.00
22	Online Examination Hall(ARIS CELL)	Hitachi	2	5	10.00
23	ATIC	Hitachi	2	4	8.00
24	Feed Quality and Safety Lab	Hitachi	2	2	4.00
25	Feed Resource & Information Lab	Hitachi	2	1	2.00
26	NKIP Lab	Hitachi	2	2	4.00
27	Dr.Anandan sitting room	Amtrex	2	1	2.00
28	Gut Micro biology Lab	Hitachi	2	2	4.00
29	Library	Hitachi	2	3	6.00
30	Visitor Room	Voltas	2	1	2.00
31	AFAO room	Hitachi	2	1	2.00
32	small Reoroductive lab	Voltas	2	1	2.00
33	I/C APD(Dr.I.J.Reddy)	Voltas	2	1	2.00
34	I/C BES(Dr.Manpal)	Voltas	2	1	2.00
35	Energy Metabolism Lab	Voltas	2	1	2.00
36	Animal Biotechnology lab	Voltas	2	1	2.00
37	Energy Metabolism Lab	Voltas	1.5	1	1.50
38	DPS	voltas	2	1	2.00
<b>TOTAL TONNAGE FOR AMC</b>					<b>174.00</b>